

VERMONT LAW SCHOOL CAMPUS GREENING GUIDE

It is our hope that you will work to make environmentally friendly choices during your time at Vermont Law School. This is a guide to help you do so. Also, please enjoy this welcome bag and Campus Greening Guide brought to you by the VLS Campus Greening Committee.

CAMPUS GREENING COMMITTEE

The Campus Greening Committee (CGC) is a standing committee of the law school, with a membership consisting of faculty, students, administrators, and staff. It is intended to formalize and make permanent the role and responsibilities of the former Environmental Roundtable, which began in 1999.

The charge of CGC is to establish environmentally sound practices and policies that advance the ideas inherent in the institution's mission by providing leadership, education, example, and opportunity for responsible use of the Earth's finite resources. The goals of the Committee are (1) to advocate for adoption of campus-wide environmental policies fostering sustainability, including, among others, procurement, recycling, and waste prevention policies; (2) to inform and educate the VLS community on issues of sustainable campus life; (3) to minimize the impact of our existence on the environment; and (4) to continually assess our progress and re-evaluate our objectives.

During the 2008-2009 school year, the Committee worked on various projects, such as the VLS Zip Car Program, electronics recycling, campus recycling, and possibilities for future carbon neutrality.

Membership is open to all VLS community members but as stipulated by our founding documents, the CGC shall include one administrator, one faculty member, two staff members, a member of Information Technology, and a member of the Buildings and Grounds department. Elected positions include one student co-chair, one staff co-chair, a secretary and a newsletter editor. Other interested faculty and staff members maybe appointed by the President and Dean as necessary or appropriate. The Committee also includes members designated by other interested student groups. While these members can be appointed or elected, weekly meetings are open to all interested VLS community members. To receive information about upcoming meetings, Committee priorities and getting involved, please email Lisa Campion, Student Co-Chair, at lcampion@vermontlaw.edu or Courtney Collins, Staff Co-Chair, at ccollins@vermontlaw.edu.

RECYCLING AT VERMONT LAW SCHOOL

There are various locations on campus where you can leave your recycling while on campus. Lists of the major locations are below and what is accepted, including: paper (regular, newspaper, cardboard), bottles (#1 and #2 plastics, aluminum, glass), batteries, and technotrash. If there is no bin right where you need it, we encourage you to hold onto your recycling until you find one.

Eaton House: 1st floor copier area: paper

Jacobs House: 1st floor bathroom: bottles & paper
 2nd floor kitchen: bottles
 1st floor copier area: paper & bottles;
 2nd floor: paper & bottles

Waterman: 1st floor hallway: paper
 2nd floor kitchen: paper & bottles
 3rd floor copier area: paper.

Oakes Hall: Basement floor hallway: paper & bottles
 1st floor stairwell: paper, bottles & batteries;
 2nd floor hallway: paper & bottles

Anderson House: Inside ramp entrance

Debevoise Hall: Basement production room: paper & shredding machine
 2nd floor ELC: paper & bottles
 2nd floor Deans Offices: paper & bottles
 3rd floor lobby: paper
 3rd floor ENRLC: paper & bottles

Chase Center: 1st floor breeze way: paper, bottles, & batteries
 1st floor computer lab: paper

Cornell Library: Main entrance: paper, bottles, batteries, & technotrash
 Basement floor copiers: paper
 Parking lot floor copiers: paper
 1st floor copiers & computer lab: paper

Abbott House: 1st floor hallway: paper
 2nd floor copier area: paper

Curtis House: 1st floor lobby copier area: paper

Legal Writing Bldg: 1st floor kitchen: paper & bottles

Rogers House: 1st floor: paper & bottles
 2nd floor: paper

RECYCLABLE PAPER POLICY

The Vermont Law School Community is committed to reducing the amount of waste generated in the law school and to protecting the integrity of the recycling program by eliminating non-recyclable materials from the recycling containers. To achieve these goals, the law school has established the following policy:

Materials generated within the law school for distribution to faculty, staff, or students should be produced only on recyclable paper (i.e., non-glossy white paper and Vermont Law School letterhead). Vermont Law School recently switched to Rolland Enviro 100 Copy - 100% post-consumer

recycled paper for printing and copying. Materials on non-recyclable paper may be placed in a container near student mailboxes in the Chase Center and must be removed after 10 calendar days by a representative of the organization generating the materials.

Everyone is strongly encouraged to reduce the amount of paper distributed by using the smallest size paper sufficient to convey the necessary information and by placing notices of events on the campus calendar and on the bulletin boards rather than in student mailboxes. Questions regarding this policy can be directed to the Dean's Office.

As a progressive institution, Vermont Law School is deeply committed to the ideals of social justice, public health, and a clean, sustainable environment. As part of our community, we request that you actively employ the following guidelines in your daily paper use:

Reduce

- **Double Side by Default:** Always double-side print and copy documents unless it is specifically requested or absolutely necessary to single-side.
- **Use Technology:** Fully utilize and keep up to date on the growing number of electronic resources available through Information Technology. Try to abide by a policy of never printing what can be done online. Communicate through email and voicemail. Include frequently requested information on your website. Archive documents online or on disk rather than file folders.
- **Think Before you Print:** So much of printing is completely unnecessary. Try to avoid printing online materials and revise and review drafts on screen before printing.
- **Reduce Image Size:** Using slightly smaller fonts, single spacing, reducing margin size, and cutting the length of your documents can save paper at little or no inconvenience to the reader. Use booklet-style printing (print 2-4 pages per one sheet).
- **Brainstorm:** There are hundreds of ways to reduce and it is the single most effective way for individuals to help the environment and can result in considerable financial savings. Be creative!

Re-Use

- **Save single-sided sheets:** Keep a box of pre-used paper close to your desk. Develop a policy of always laying the paper down with the blank side-up. Keep your printer stocked with pre-used paper and only use single-sided sheets when absolutely necessary.
- **Re-use envelopes:** Use inter-campus mail envelopes or place labels over old envelopes.
- **Purchase conscientiously:** Try to buy products that are "processed" or "total" chlorine-free with the highest "post-consumer waste" content available.
- **Be Imaginative:** Always re-use before you recycle. Open your mind to the opportunities.

Recycle

- **ALWAYS RECYCLE:** Though reducing and re-using are the most important parts of the 3R loop, recycling saves energy, landfill space and eliminates numerous dangerous pollutants.

For more details on this policy, see VLS Student handbook, pp 127-128.

LOCAL RECYCLING RESOURCES

Recycling

- Bethel/Royalton Solid Waste (802) 763-2232
 - Accepts trash, most types of recycling and cardboard. Dropping off your recycling is free.
 - Open Tuesday, Thursday, Friday and Saturday from 8a to 3p.
- Northeast Waste Services (603) 443-9941
- Woodstock Recycling & Refuse Co. (802) 457-1807
- New England Animal Rescue
 - Collects redeemable recyclables as donations towards buying food and supplies in their rescue operations. For more information, contact Mary Lou Lorenz at mlorenz@vermontlaw.edu.

Refuse Haulers

- Jon W. Benson (Bethel) (802) 234-5003
- Vesper Trucking (South Royalton) (802) 763-8298
- Casella Waste Management, Inc (800) 279-7559

VLS PRINTING POLICY

Each VLS student will receive an allowance of 800 pages at the beginning of each academic year. These 800 pages is the full allotment for the academic year (Fall and Spring Semesters). Any prints that you do not use of this allotment will be rolled over to the next academic year. If you are taking summer classes, you will get an additional 400 pages, these also get rolled over if not used.

In accounting for the use of this allowance, any pages that are printed double-sided will only be considered one page, rather than two pages. Single-sided printing shall be considered one page per sheet printed. Should a student print more than the academic year allowance, a charge of \$.05 per page printed in excess of the allowance will be billed to their student account at the end of the Spring semester.

For more details on the printing policy, see VLS Student handbook, pp 105-106.

TRANSPORTATION

A lot of driving happens in rural areas like Vermont. If you must drive to campus, start a carpool to reduce your carbon footprint. An online carpool board is available on the VLS classifieds site, at <http://forms.vermontlaw.edu/classifieds/classifiedzone/>. Carpool parking spaces are available in each of the campus parking locations and marked with “carpool parking only” signs.

For traveling throughout the region, two rideshare options are available. The Stagecoach (www.stagecoach-rides.org) offers van transportation along the I-89 corridor for a small one way or round trip fee. The Upper Valley Rideshare (<http://www.uppervalleyrideshare.com/>) offers extensive carpool options for commuters.

The Campus Greening Committee is pleased to bring Zipcars to VLS this year. Two vehicles are available to VLS members who can use one for as little as \$8 per hour or \$66 per day weekdays and \$9 per hour or \$72 per day on weekends. Membership is \$35 and students will receive \$35 in driving credit upon joining. Gas, insurance, and maintenance is included. Go to <http://www.zipcar.com/> to join.

To calculate your carbon footprint, visit www.nativeenergy.com/vls.

DRINKING WATER

In 2008, the Student Bar Association passed a resolution in support of using tap water rather than bottled water whenever possible. South Royalton's water is sourced from local wells, a reservoir, and sometimes the White River, and consistently exceeds all water quality standards. There are water fountains throughout campus, and also at the soda fountain in the Café. If you prefer, Barristers has a fountain for filtered tap, which removes trace impurities which may affect taste. Using less bottled water saves plastic, energy, lots of money (tap water is free), and protects the integrity of our public water systems.

SUPPORT FARMER'S MARKETS

The Royalton Farmers' Market happens on the Town Green every Thursday from 3pm to 6pm through October 9th. There are active farmer's markets, including some winter markets, throughout Vermont. For details, visit: http://www.vermontagriculture.com/buylocal/buy/farmersmarkets_map.html.

VLS has its own small but mighty community garden so look for information to get involved in the Spring.

VERMONT COMMUNITY SUPPORTED AGRICULTURE

Support buying local, seasonal food directly from a Vermont farmer. Community supported agriculture (CSA) works by 1) a farmer offering a certain number of "shares" to the public, 2) interested consumers purchase a share and in return receive a box (bag, basket) of seasonal produce each week throughout the farming season.

You can join a CSA through <http://www.localharvest.org/csa/>. You can also look at the [Valley Food & Farm Guide](#) for more information on locally grown produce.

VERMONT FRESH NETWORK

The Vermont Fresh Network encourages farmers, food producers and chefs to work directly with each other to build partnerships. Building these regional connections contributes to stronger local communities and their economies. Vermont Law School's own SoRoToGo Café is a proud member of the Vermont Fresh Network and works to use locally grown and produced produce and products. For more information and to support local Vermont Fresh Network businesses, please visit www.vermontfresh.net. The Café also provides recycling bins in the café and outside the Chase Center to further encourage the greening of Vermont. The Café does not sell bottled water. In addition, the Café uses biodegradable paper goods and has a composting arrangement.

VLS ARBORIST SOCIETY

The VLS Arborist Society is a subcommittee of the VLS Campus Greening Committee. The goal of the VLS Arborist Society is to identify, locate and photograph various species of trees on the Vermont Law School campus. Please visit the self-guided campus tree walk map which can be done virtually or by foot at www.vermontlaw.edu/students and search for VLS Arborist Society. The VLS Arborist Society envisions this project growing to include a description of campus flowers, birds, shrubs, mammals, and fish in the adjacent White River. We also classify exotic, native, noninvasive, and invasive species on campus. We are currently creating an arboretum which will identify the trees already found on our website. Each tree in the arboretum will be identified by sustainable and non-invasive methods. In addition, the VLS Arborist Society regularly takes tree identification walks up Kent's Ledge and also hosts plant sales throughout the school year. We also sponsor an Earth Day table in Chase Breezeway during the week-long Earth Day celebration at VLS, where information on native tree species is readily available. If anyone wants more information about the VLS Arborist Society or to get involved, please email David Huber at dhuber@vermontlaw.edu.

VLS ENVIRONMENTAL LAW SOCIETY

The Environmental Law Society (ELS) presents many exciting and educational programs throughout the school year including an Environmental Education Group at a local elementary school; an Earth Week fest complete with a trashion-fashion show, an alternative car show, and several current event panels; a Mountain Film Festival presenting the latest environmental films; and panels and forums featuring distinguished professors and professionals. As a student organization, ELS is committed to furthering the environmental education, awareness, and activism in the VLS student body. Students interested in learning more about ELS or becoming a member should feel free to contact Megan Casey mcasey@vermontlaw.edu or James Downing jdowning@vermontlaw.edu for more information.

REDUCE YOUR DAILY IMPACT

- Replace standard incandescent light bulbs with compact fluorescent light bulbs (CFLs) and save 75% of lighting costs.
- Unplug electronics, battery chargers and other equipment when not in use. Taken together, these small items can use as much power as your refrigerator.

- Take steps to cut water use such as installing faucet aerators, low-flow showerheads, and low-flush toilets. Take shorter showers. As much as 19% of California electricity is used to pump, transport and treat water.
- A 5° higher setting on your air conditioning thermostat will save about 10% on cooling costs.
- Always buy EnergyStar qualified appliances and equipment - they're up to 40% more efficient.
- Reduce air conditioning costs by using fans, keeping windows and doors shut and closing shades during the day.
- Turn off unnecessary lighting and use task or desktop lamps with CFLs instead of overhead lights.
- Enable "power management" on all computers and make sure to turn them off at night. A laptop computer uses up to 90% less energy than bigger desktop models.
- When possible, wash clothes in cold water. About 90% of the energy use in a clothes washer goes to water heating.
- Run your dishwasher and clothes washer only when fully loaded. Fewer loads reduce energy and water use.
- Make sure your dryer's outside vent is clear and clean the lint filter after every load. When shopping for a new dryer look for one with a moisture sensor that automatically shuts off when clothes are dry.
- Test for air leaks by holding a lit incense stick next to windows, doors, electrical boxes, plumbing fixtures, electrical outlets, ceiling fixtures, attic hatches and other locations where there is a possible air path to the outside. If the smoke stream travels horizontally, you have located an air leak that may need caulking, sealing or weather stripping.
- Bike, walk, or use public transportation whenever possible.
- Keep your tires fully inflated. This saves energy and gas (\$\$). Even slightly under inflated tires can put more stress on your engine, lower your mpg and wear out your tires.
- Eat more local foods.
- Bring your own bags (like the VLS Recycles tote) when you go shopping; cut down on plastic use.
- Plant trees or shrubs.
- Buy recycled products whenever possible.
- Reduce your consumption of new goods and also your post-consumer waste! Shop at and donate goods to the two Thrift Shops right here in the village of South Royalton. They have an amazing variety of merchandise. One of the thrift shops is at the end of the commercial block next to Planet Hair, and the other is behind the Chelsea Station restaurant. Proceeds go to the elderly and the needy in the area.