CLIC USER GUIDE

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CLIC: COMMUNITY LEGAL INFORMATION CENTER

WHO:
CLIC is financed by an annual grant from the Vermont Department of Libraries and operated by Vermont Law School (VLS) librarians and staff.

WHAT:
CLIC is here to serve your legal research needs.

WHEN:
CLIC is open 7 days per week, unless otherwise noted. Find the up-to-date hours, including when a reference librarian is available, on the VLS library webpage.

WHERE:
CLIC is located in the Julien & Virginia Cornell Library on the Vermont Law School campus in South Royalton, Vt.
WHAT DOES CLIC OFFER?

As a member of the public, you have off-site, online access to limited legal reference services via our website, which includes links to our collection of Libguides.

You can also send an email to reference@vermontlaw.edu or call the ASK A LAW LIBRARIAN LINE at 802-831-1313 and leave a message for a reference librarian who will respond when available.

The remainder of our offerings are walk-in services.

During an on-site visit to CLIC, you have access to:

- Legal Research Databases
- Vermont Legal Materials
- Legal Self-Help Books
- Academic Research Databases
- Environmental Databases
- The VLS library's general collection
- Computer, Printer, Scanner, Photocopier, Fax Machine

LET'S BREAK IT DOWN.
BUT IN A QUIET, LIBRARY WAY...
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LIBRARY USE POLICY

The Julien and Virginia Cornell Law Library is a law library primarily serving the research and educational needs of Vermont Law School students, faculty and staff.

The library provides access to selected databases and resources for the public through its Community Legal Information Center (CLIC), but please be advised that librarians reserve the right to restrict access to certain areas of the library for non-VLS users during exam periods, times of increased library demand by the VLS community, and for other reasons as required.

All library users must comply with the library code of conduct.

In addition, all library users must adhere to VLS library and campus policies and standards of professional conduct. Failure to do so will result in denied access to the library and campus.

Authorized service animals only – otherwise no animals allowed.
LEGAL RESEARCH DATABASES

The legal research databases offered include *Westlaw* and *Lexis Advance*, which are online subscription legal research databases used by lawyers and legal professionals.

These databases contain legal documents and discussions about the documents, such as court decisions, statutes, regulations, encyclopedias, treatises, and dictionaries.

Other general legal databases available:

- Columbia International Affairs Online (CIAO)
- Criminal Justice Collection (Gale)
- HeinOnline Law Journal Library and other Databases
- LegalTrac (Gale)
- Proquest Congressional

To search these databases visit http://libguides.vermontlaw.edu/public

ACCESS ALL THE LEGAL RESEARCH DATABASES FROM A CLIC COMPUTER
SUPPLEMENT YOUR LEGAL RESEARCH

Non-legal research databases provide access to peer-reviewed full-text scholarly content, text books, journals, news magazines, newspapers, and periodical articles.

ACADEMIC & ENVIRONMENTAL RESEARCH DATABASES

Academic (non-legal) databases available:
- Academic OneFile (Gale)
- Ebook Central
- Expanded Academic ASAP (Gale)
- General OneFile (Gale)
- Health and Wellness Resource Center (Gale)
- JSTOR
- Opposing Viewpoints Resource Center (Gale)
- Oxford Dictionaries
- Statistical Abstract of the U.S.
- Agricultural Collection (Gale)
- ClimateWire
- EnergyWire
- Environment Complete
- Environmental Law Reporter
- Environmental Studies & Policy Collection (Gale)
- Greenwire
- Science in Context (Gale)

To search these databases visit http://libguides.vermontlaw.edu/public

THE VLS LIBRARY COLLECTION

The library's collection is searchable via JULIEN, the online library catalog. You may search for and request access to a book during your visit, but it will not be available to check-out or borrow. You are welcome to scan a few pages, though!

To begin your JULIEN search visit http://libguides.vermontlaw.edu/julien

Additionally, the library is also a selective depository as part of the Federal Depository Library Program (FDLP).
VERMONT LEGAL MATERIALS

There are a lot of free Vermont legal materials online.

A select number of these legal documents are listed in a Vermont Law Research Guide, which can be accessed at http://libguides.vermontlaw.edu/vermontlawguide

For additional Vermont legal materials, access Westlaw and/or Lexis and the legal research databases described on Page 2.

For public records not found on Westlaw and/or Lexis, or for non-published materials, contact the entity where the documents were generated, such as a court or agency.

AND REMEMBER…

It is often helpful to look for discussion pieces about the law (often called secondary sources) such as books or articles, to identify important documents or how the law works for a particular topic.
LEGAL SELF-HELP BOOKS

CLIC has a collection of legal self-help books of various topics and editions, located on bookshelves in the CLIC rooms. If you would like to see what legal self-help titles are available before your visit, you can search JULIEN using an advanced keyword search and choose the location "Community Legal Information Corner."

To begin your search visit http://julien.vermontlaw.edu/search/X
COMPUTERS, PRINTERS, SCANNER, PHOTOCOPIER, FAX MACHINE

There are two CLIC computers available for public use on a first-come first-served basis. Each computer is connected to a printer; you also have the option to print a document directly from a USB drive. There is no cost to print, scan, photocopy, or fax.

NOTARY PUBLIC

There is sometimes a notary public on staff in the library. While not a guaranteed service, this is a free service when available.

LEGAL RESEARCH ASSISTANCE

If a reference librarian is on staff during your visit, they will be delighted to assist you in getting started with your legal research. Ask at the information desk.

If unavailable, you have the option to send an email to reference@vermontlaw.edu or call the ASK A LAW LIBRARIAN LINE at 802-831-1313 and leave a message for a reference librarian who will respond when available.

Reference hours are Monday-Friday, 8:30am to 5:00pm.
LOOKING FOR LEGAL ADVICE?

Law librarians are unable to provide legal advice, but they may be able to provide information on potential sources of help.

Potential sources of help are organized in a flowchart format, located in a binder on the CLIC bookshelf, and online at https://libguides.vermontlaw.edu/clic/legalresources