

CAMPUS BULLETIN BOARD POLICY

The posting policy is designed to promote activities on and off the Vermont Law School campus. Violations of the posting policy could lead to a Code of Conduct violation. The VLS Student Bar Association is in support of the posting policy and will assist in the enforcement of the policy in the common areas of Chase and Oakes Hall. All final decisions on violations will be referred to the Associate Dean for Student Affairs and Diversity for immediate resolution.

If you have any questions or suggestions regarding the posting policy please feel free to contact the Associate Dean for Student Affairs and Diversity

Posting Policy:

In Chase Center Breezeway and Oakes Hall all bulletin boards that are labeled will be the responsibility of the group or individual assigned the bulletin board to maintain and update on a regular basis. Posters dated more than thirty school days old should be removed by the group or individual. It is strongly suggested that posters in labeled and public areas be removed upon completion of the program or event. VLS Buildings & Grounds staff will continue to remove any posters that are on walls or doors in both buildings without prior approval from the Associate Dean for Student Affairs and Diversity. Materials placed on bulletin boards designated to a student group are the property of that student group. Unauthorized removal or alteration of materials is prohibited. Failure to abide by this policy could result in the removal of assigned bulletin board privileges by the Associate Dean for Student Affairs and Diversity and could result in a VLS Code of Conduct violation.

All posters and posting of posters should meet the following guidelines:

- Recyclable paper should be used when possible.
- All posters should be dated and in appropriate posting sections in the common section of both buildings.
- Posting over other posters or signs is prohibited.
- Posters must be placed on bulletin boards with tacks not staples.
- As a general guideline, posters should be no larger than 400 square inches (20" x 20").
- Posters should not hinder the use or restrict access to hallways, doorways, stairs, corridors, or fire equipment. Posters may not be attached to light fixtures or exit signs.
- Student organizations and nonstudent organizations requesting assigned bulletin board space in Chase Breezeway or Oakes Hall should contact the Associate Dean for Student Affairs and Diversity in Debevoise Hall.

The official bulletin board is located in Oakes Hall and is used for official documents including, but not limited to, advanced assignments, exam schedules, and policy changes.