

PUBLIC SAFETY POLICY AND SAFETY INFORMATION

Vermont Law School assigns a Buildings and Grounds (B&G) staff member to monitor the campus between 2:30 p.m. and 12:00 midnight seven days a week. If you would like to be escorted to your vehicle during these hours, call the Cornell Library front desk at extension 1441, or call the B&G staff directly at extension 1100 (or 802-831-1100). During academic breaks, hours of coverage are coordinated with those of the library.

We encourage everyone to be mindful of the need to exercise prudence with respect to your personal safety at all times on and off campus. Faculty, staff and students must complete a Campus Incident Report Form if a victim of theft, assault, or property damage on campus, or witness a crime on campus. Questions related to campus public safety can be addressed to the Vice President for Finance and Administration.

VLS Safety Committee

The Committee's primary mission is to assist the administration with developing programs, policies and procedures to promote safety and community at Vermont Law School. It is comprised by representatives from the student body, faculty, and staff. Questions about joining the committee can be addressed to the Director of Human Resources, who chairs the committee.

The Campus Initial Response Team (CIRT) has been formed to respond to emergencies, such as assessing the need for an ambulance in an emergency.

Disseminating Safety Information

Information on public safety is provided regularly through campus bulletin boards located in the Chase Community Center, Cornell Library, and Oakes Hall, as well as campus email, written notes, posters, brochures, memos, and other campus media including the VLS student newspaper, The Forum.

All members of the Vermont Law School Community are personally responsible for adhering to the practices set forth in the Vermont Law School safety program. In accordance with the Federal Crime Awareness and Campus Security Act of 1990, the Vermont Law School administration will provide crime statistics to all new students and employees and to any individual upon request. Questions may be directed to the Vice President for Finance and Administration.

Campus Safety Tips

FOR YOUR SAFETY:

While you are in an office or empty rooms on campus, create a safety plan with your colleagues or fellow students. Be aware of your environment. You are the best judge of who "belongs" in your workplace, classroom, study area, etc. Trust your instinct. Unusual or suspicious circumstances should be reported to the Royalton Police Department 763-7776. You may also dial 911 from any campus phone and you must be prepared to identify your location for the dispatcher. During work hours, you may send emails to the Vice President for Finance and Administration. If you must work or study alone before or after normal business hours, lock your work area, re-secure propped doors, report any repeated offense to the Vice President for Finance and Administration. Report defective lighting, locks, or phones to the Director of the Physical Plant (email or phone ext. 1260). Check elevators (Oakes Hall and Debevoise Hall) before entering. Before or after hours consider using the stairs rather than the elevator. You can also report a problem or concern by completing the forms attached to the Safety Bulletin Board in Chase Center or at the front entrance of Oakes Hall.

WHEN YOU PARK:

Park in an area that will be lit after nightfall. Lock your car. Lock any valuables in the trunk

or hide them from view. Don't get in your car until you have checked the inside, especially the back seat. Before driving, lock your doors and put on your seatbelt.

WHEN YOU'RE WALKING:

Body language counts. Walk with confidence. Show that you are aware and in control. Whenever possible, walk with at least one other person. Use well lit, well traveled routes. Consider calling a friend to drive you home or car pool after dark. When approaching your car or your door, get your keys out in advance. Don't fumble for keys at the door. Consider carrying a small, readily available, high-intensity flashlight. If you feel that you are being followed, look directly at the person, awareness is often a deterrent. If a follower persists, head toward a well lit occupied area and call 911.

IF YOU ARE VICTIMIZED:

When faced with robbery, surrender your valuables. Don't risk your life for your property. If you are assaulted, be realistic about your response. As soon as safety permits, you are encouraged to report any crime to the Royalton Police Department 763-7776. South Royalton residents can contact fire, rescue, and emergency services at 911.

CALLING 911

When calling 911 or the Royalton Police Department 763-7776 use the following building numbers and street address to allow the police to arrive at the proper on-campus location.

Building	Street Name
Abbott House	168 Chelsea Street
Anderson House	156 North Windsor Street
Chase Center	166 Chelsea Street
Cornell Library	68 North Windsor Street
Curtis House	40 North Windsor Street
Debevoise Hall	164 Chelsea Street
Dearing House	182 Chelsea Street(Barrister's Bookstore and Career Services)
Eaton House	153 Chelsea Street
Fay House (Fitness)	180 North Windsor Street
Jacobs House	150 Chelsea Street
Kirsch House	118 Chelsea Street
Pierce House	159 Chelsea Street (South Royalton Legal Clinic)
Davis House	114 North Windsor Street (Magic Mountain Children's Center)
Oakes Hall	162 Chelsea Street
Old Schoolhouse	22 North Windsor Street
Rogers House	66 North Windsor Street
Waterman Hall	158 Chelsea Street
190 Chelsea Street	190 Chelsea Street

Please remember that VLS is our community and we can all help make the campus safer. If you have concerns or questions, feel free to contact the Vice President for Administration and Finance.