

Travel Reimbursement Program

Purpose of Program

The purpose of the program is to help defray the cost of interviewing with employers that are not within convenient traveling distance of the law school and to encourage students to seek opportunities that are consistent with their long-term professional goals and financial needs.

How the Program Works

The program will be jointly administered by the Career Services and Business Offices. Students must interview with at least two employers in a particular location that must be located over 100 miles away from South Royalton. Students must notify Career Services of their impending recruiting trip prior to the trip (students who have already interviewed will be handled on a case-by-case basis). Reimbursement funds will be capped at \$250.00 and will only be reimbursed to students who present all of the following:

1. original receipts;
2. a list of where they interviewed;
3. the date of the interview; and
4. the name and contact information of the person(s) with whom they interviewed.

A student expense form is available in the Office of Career Services. Please complete and submit this form to either Shelly Parker or Barbara Lernihan in Career Services.

If you are on an SIP or a Judicial Externship, then follow the same criteria stated above but measure the 100 miles from where you are currently situated.

While there are no absolute restrictions on anything other than the minimum number of interviews and the proximity of employers to South Royalton, we encourage you to view this program in the spirit in which it is intended: to help support efforts of our students to pursue opportunities that will promote long-term professional careers. If you have questions, please contact Abby Armstrong in Career Services.