

September 9, 2011

Important Notice

Career Services will no longer be publishing Career Notes. A short list of job postings will be published on page 2 of *Career Strategies* each week, and you should log onto **Simplicity** for all listings and details

Attention 3Ls, LLMs and MELPs: Here's a Great Entry-Level Opportunity with the Federal Government

By Abby Armstrong

The Presidential Management Fellowship (PMF) Program (www.pmf.gov) has been a wonderful program for our students over the years. I urge you to consider applying.

PMF will open its application window on Thursday, September 15 and close it on Sunday, September 25. You have to apply online sometime within that window.

The PMF Program is for graduate students from all academic disciplines who are interested in working for the federal government and who expect to complete an advanced degree from a qualifying college or university (of which VLS is one) during the 2011-2012 academic year (September 1, 2011 - August 31, 2012). Program criteria include breadth and quality of accomplishments, capacity for leadership, and commitment to excellence in leadership and management of public policies and programs.

More than 800 graduate students from schools across the country (including Masters, 3Ls and LLMs) will be selected for the 2-year program, which places applicants in public policy and management positions with a variety of federal agencies and departments.

Typical placements for our students include policy analyst, program specialist, realty specialist, as well as attorney positions. Upon completion of the fellowship, PMFs are eligible for conversion to career or career-conditional status for employment with the federal government.

Application Deadline

Do not wait until 11:59:59 p.m. (Eastern Time) on September 25 because there are thousands of applicants and there are often technical problems with the site on the final days.

Nomination Process

You must be nominated by VLS in order to be eligible for the program. Dean Kujovich is VLS's nominating official but the application process is being coordinated by me in the Career Services Office. If you have questions, please ask me and *not* Dean Kujovich.

How to Apply

While the actual application doesn't "open" until September 15, you can go to <http://www.pmf.gov/becomeapmf/index.aspx> and read about the details of how the program works and what the application requires.

OTHER APPLICATION MATERIALS: In addition to completing the online application required by the PMF Program, you must also submit the following materials to Career Services by Friday, September 23: an unofficial copy of your transcript; a list of references that includes at least one person from VLS; a résumé; and a copy of the Nomination Form that is referenced on the PMF website. These materials are necessary to give Dean Kujovich a better sense of your background as we go through the internal nomination process.

Career Strategies

How to Get Law Jobs in the Community and the World



Exclusive VLS Job Fair in DC

Now's the Time To Apply for All Interviews

By Matthew Houde

For the third time in a year, VLS has arranged a job fair in Washington exclusively for our students to be interviewed for summer positions.

It will be held on Tuesday, October 11 at several locations in DC. As of today, 25 employers have signed up to participate, more than double the number who interviewed VLS students last October.

This is a terrific event for all second-year students who are considering a summer opportunity or a permanent job someday in Washington.

Most importantly, deadlines to apply for these interviews are coming up quickly. Some are as early as next Monday, with the last ones coming on Monday, Sept. 19. So please don't delay. Many of the details are on page 2 of Career Strategies. Complete listings will be posted on Simplicity.

Here are just some of the employers who have signed up: NOAA, EPA, Rails to Trails, the DC Office of the Environ-



Tom Neecekas enters the bus as driver Mark Bolles waits outside on last fall's DC trip.

ment, National Trust for Historic Preservation, Hill & Kehne, Friends of the Earth, Cohen Milstein. And many more.

The day of the job fair is the last day of the VLS fall break. As with the other job fairs, we will charter a bus that will take students from campus to Washington and back. The bus leaves from campus at 8 a.m. on Monday, October 10, arriving in Washington, with any luck, at 5 p.m. It will leave Washington at 5

p.m. on October 11, arriving back on campus late that evening.

This is one of the most important dates on the Career Services calendar. Employers who sign up to participate at the job fair have done so because they are specifically interested in hiring VLS students. So we strongly recommend that you take advantage of their interest, even if they do not represent what you think might be your dream job today.

Job Search Is a Marathon, Not a Sprint

By Abby Armstrong

Every fall we get questions from students wondering if they are missing out on critical deadlines because there seems to be so much activity in Career Services in the first few weeks of school. And there is incredible activity these days.

What you need to keep in mind is the rhythm of the job-search seasons.

Typically, 85% of the summer and entry-level post-graduation positions are not filled until the spring. So please don't get discouraged if you're not finding listings to apply to right now. The openings listed now are usually for larger employers and judicial clerkships. Many of the employers in the fall will specify they are looking for applicants with "strong academic credentials" or "top 10% of the class."

An exception to the fall pattern, of course, is the VLS Job Fair in Washington described above. And you will also notice that some smaller, local employers are on campus in the next few weeks to interview VLS students.

Bottom line—you will see a number of potential opportunities over the next six to eight *months*.

Employers Who Want to Interview VLS Students in DC

Here are some of the listings for the employers who will be participating in the VLS Job Fair in Washington, DC on October 11. For the full listings, please go to [Simplicity](#).

Employer: U.S. Environmental Protection Agency
Stratospheric Protection Division
Job Title: Summer or Spring Intern
Who Can Apply: MSEL, 2L, 3L
Deadline Date: September 12, 2011

Employer: Environmental Integrity Project
Job Title: Summer Internship
Who Can Apply: 2L
Deadline Date: September 13, 2011

Employer: Oceana, Inc.
Job Title: Summer Internship
Who Can Apply: 2L
Deadline Date: September 13, 2011

Employer: U.S. Environmental Protection Agency
Stratospheric Protection Division
Job Title: Summer or Academic Intern
Who Can Apply: MSEL, 2L, 3L
Deadline Date: September 13, 2011

Employer: National Oceanic and Atmospheric Administration
Job Title: Spring and Summer Interns
Who Can Apply: 2L, 3L
Deadline Date: September 13, 2011

Employer: U.S. Senate Judiciary Committee, Office of Senator Patrick Leahy
Job Title: Summer Law Clerk
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: Clean Water Action
Job Title: Summer Intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: Friends of the Earth
Job Title: Summer Intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: Save America's Forests
Job Title: Summer Intern
Who Can Apply: 2L

Deadline Date: September 14, 2011
Employer: Public Employees for Environmental Responsibility
Job Title: Summer Intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: Hill & Kehne
Job Title: Summer Law Clerk
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: Rails to Trails
Job Title: Summer 2012 volunteer intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: Washington Lawyers' Committee for Civil Rights and Urban Affairs
Job Title: Summer Intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: United Nations Association of the National Capitol Area
Job Title: Summer 2012 volunteer intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: D.C. Office of Administrative Hearings
Job Title: Summer 2012 volunteer judicial intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: District Department of the Environment, Office of Policy and Sustainability, Office of the Chief of Staff
Job Title: Summer 2012 volunteer intern
Who Can Apply: 2L
Deadline Date: September 14, 2011

Employer: National Sustainable Agriculture Coalition
Job Title: NSAC 2012 Winter/Spring Semester Policy Intern
Who Can Apply: 2L, 3L
Deadline Date: September 14, 2011

Look Who's Coming To Campus

VT Defender General, Montpelier, VT
Deadline to Career Services: September 30, 2011
Interview Date: End of October

U.S. EPA, Boston, MA
Deadline to Career Services: September 30, 2011
Interview Date: End of October

U.S. Department of Justice, Env Enforcement, DC
Deadline to Career Services: September 30, 2011
Interview Date: End of October

NOAA, St. Petersburg, FL
Deadline to Career Services: September 13, 2011
Interview Date: Oct. 6, 2011

Conservation Law Foundation, Concord, NH
Deadline to Career Services: September 14, 2011
Interview Date: Early October

Chittenden County States Attorney, Burlington, VT
Deadline to Career Services: September 30, 2011
Interview Date: October 4, 2011

Earthjustice, New York, NY
Deadline to Career Services: September 30, 2011
Interview Date: TBD

Windham County States Attorney, Brattleboro, VT
Deadline to Career Services: October 5, 2011
Interview Date: October 21, 2011

Federal Public Defender, Burlington, VT
Deadline to Career Services: October 13, 2011
Interview Date: TBD

For full details about these on-campus interviews, please go to [Simplicity](#)

How to Get VLS Business Cards

If you would like to have business cards that use the official VLS fonts, logo and template, Whitman Communications is the vendor. The cost is \$24 per 100. You can do it at <http://whitman.myprintdesk.net/DSE/storefront.aspx?6xni2of2cF1YUEEghOfualseALisEviqYuAjs-jN2Th4W0RLzES/1JWZaDfxhyqP09xMgY7YjOTrySoKUG1rBfLP2Egba9CZgeWYvLliIrYQ=>