

January 20, 2012

Special Programs About LinkedIn

Increasingly, LinkedIn, the professional networking site, is a source of jobs and hiring in the legal industry.

To help students who aren't yet on LinkedIn or whose profile on the web site might not be designed for maximum effectiveness, Career Services is offering two programs today and next Friday, January 27.

Both programs are from 3:30 p.m. to 5 p.m. in Oakes 007.

They will be taught by Chandlee Bryan, a consultant who is an expert on making maximum use of LinkedIn for your job search.

This Friday she will focus on the basics of web search, including how to maximize Google search results, have an optimum profile on LinkedIn and take advantage of all the features that LinkedIn offers.

Next Friday she will focus on how you can best market your strengths on LinkedIn.

VLS Job Fair in DC Monday, March 12

The second-annual spring Job Fair in Washington, DC, exclusively for VLS first-year and second-year students will be held on Monday, March 12, the first day of spring break.

A bus chartered by VLS will leave for Washington at 8 a.m. on Sunday, March 11, arriving in Washington in late afternoon (depending on traffic). The job fair, based in downtown DC, will go from 9 a.m. to 4:30 p.m. on Monday, with the bus leaving Washington for the return trip to South Royalton at 5 p.m.

Postings for the Job Fair will be on Symplicity later in the month.

Summer Job Insider Tips

Career Services's "road warrior," Lou Helmuth, will hold a special session open to all first- and second-year students to talk about summer opportunities he's lined up exclusively for VLS students in Washington, DC, at the March 12 Job Fair, and in Maine and New Hampshire.

Lou will also share insights he's picked up from his conversations with hiring managers, many of whom are VLS alumni.

This session will be held next Monday, January 23, from 3:30 to 5 p.m. in Oakes 107.

Career Strategies

How to Get Law Jobs in the Community and the World



A Smart Bet: On-Campus Interviews

These Employers Want To Hire VLS Students

By Abby Armstrong

It's important to get into the habit of monitoring Symplicity on a regular basis to look for listings of upcoming on-campus interviews. We're counting on you to be pro-active.

Each year the spring on-campus interview program brings to VLS a number of recruiters from government agencies, small and mid-sized regional law firms

and public interest organizations. The good news is they have summer positions they're trying to fill. In some cases, they will also interview 3L students for post-graduate positions.

Most importantly, all employers interviewing on campus are doing so because they are specifically interested in hiring VLS students. We strongly recommend that you consider taking advantage of their interest, even if they do not represent what you think might be your dream job today.

If your goal is to secure a summer position, we encourage you to be flexible in

considering opportunities that might be outside your preferred geographic area or your preferred legal field. At worst, it will potentially help you hone your interviewing skills and, at best, you may discover a new potential career path.

Students apply to employers by following the application instructions stated in the job postings on Symplicity. Generally, you will be directed to submit your materials to Career Services by a specific deadline. Career Services then forwards all VLS applications to the employers, who in turn select which students they will interview.

Do not apply to an employer directly through the Symplicity system.

Develop a Compelling Personal Narrative

3Ls Suggest How to Prepare For Interviews

By Abby Armstrong

Five third-year students offered insights at last week's 1L Boot Camp about preparing for interviews and succeeding on the job. Their advice was so compelling that we wanted to share it with all students.

Here are some of the points they made:

- If an employer has agreed to interview you, that means the organization already believes you have the credentials to do the job, so the important aspect of the interview is to persuade the people doing the hiring that you're "a good person"; that you're a good fit for the job; that you're someone they would want to work with.
- One student who just completed an LLP said the most important thing is to learn to handle negative constructive feedback. She said you are bound to receive such feedback and it's critical to remember that it doesn't mean that the employer is unhappy with you. Rather, they just want you to do it the right way, and your job is to agree and say, "I will do better next time." It's important to practice telling your life story so that even the years you may have spent as a ski bum ("working in the ski industry"), or in some other off-beat occupation will be part of a compelling



Student Panelist from left to right are: Molly Hann, Lauren Miller, and Kendra Brown

ling narrative.

- Once you're on the job, it's important to remember that if you do good work, you'll get more work; if you don't do good work, you won't get any work.
- One student described working for two different groups as an unpaid intern during the summer and noted that because she was unpaid she could set her work dates so that she could accommodate the internships in sequence.
- And remember that you've taken on the internships to get as broad a summer experience as possible, so if your supervisor has you in an office all day, researching narrow legal questions, don't hesitate to say, "This is great work but I'd also like to know what other lawyers in the office are doing." The student said that

soon after this conversation, the firm started to include her in regular meetings.

- Keep a well-organized list of your contacts, your professional network, and work to stay in touch regularly with them with updates about your experiences and questions about what they're doing. That way, you're not in the position of only contacting them when you need a favor, like the writing of a reference.

The panelists were: Kendra Brown, Eric Gentino, Molly Hann, Erin Lavoie and Lauren Miller.

Boot Camp in Pictures:
Pages 2-3



1L Boot Camp: Two Days of Professional Development

One of the hallmarks of the annual 1L Boot Camp is the number of programs packed into the two days. Clockwise from top left: Dan Post Senning leads the Business Etiquette session, Donna Gerson, top right, focuses on the art of networking. Below, Zephyr Jost, 2L, (glasses) facilitates a discussion during the StrengthsQuest workshop as does Diane Hayes, VLS, HR Director (bottom left).





Tuesday Afternoon: Interviews, Joint Degree Panel And Networking Event

At top, Abby Armstrong, Director of Career Services, moderates a panel of four 3Ls, who are joint-degree students. They are left to right Lauren Reilly, Lisa Stevens, Susan Lettis, Kayvon Hejazi. At left, Mary Russ, MELP Alum and mock interviewer, joins in the discussion at the networking event. Below, Andrea McKnight, Associate Director of Career Services, right, gets feedback from Molly Gray. Bottom Left Ariel Wiegard, from the Office of Institutional Advancement, checks in with two alumni who conducted mock interviews, Joel Harrington, center and Jarrett Duncan, right.



Employers Who Want to Interview VLS Students

Here are just a few of the listings you'll find on [Simplicity](#) today. Pay attention to the deadlines. For full details—and the application requirements — please go to [Simplicity](#).

Employer: Franklin County State's Attorney
Job Title: Spring Internship
Who Can Apply: 1L, 2L
Deadline Date: January 23, 2012

Employer: Vermont Natural Resources Council
Job Title: Summer and Fall Legal Intern
Who Can Apply: 1L, 2L
Deadline Date: January 23, 2012

Employer: Law Offices of Thomas H. Trunzo, Jr. PA
Job Title: Summer Law Clerk
Who Can Apply: 1L, 2L
Deadline Date: January 23, 2012

Employer: McGrath Law Firm, PA
Job Title: Associate Attorney
Who Can Apply: 3L
Deadline Date: January 24, 2012

Employer: Government of the District of Columbia—Office of Police Complaints
Job Title: Legal Clerkship (Summer)
Who Can Apply: 2L
Deadline Date: January 27, 2012

Employer: HIV/AIDS Law Consortium of Western MA
Job Title: Summer Internship
Who Can Apply: 1L, 2L
Deadline Date: January 27, 2012

Employer: U.S. Army Corp of Engineers, Alaska District, Office of Counsel
Job Title: Summer Internship
Who Can Apply: 2L
Deadline Date: January 27, 2012

Employer: Asian Law Caucus, Inc.

Job Title: Summer Law Clerk
Who Can Apply: 1L, 2L, 3L
Deadline Date: January 27, 2012

Employer: Brownlow Law, PLLC
Job Title: Law Clerk, Intern, or Extern
Who Can Apply: 2L
Deadline Date: January 30, 2012

Employer: Petrucelly, Nacler & Norris
Job Title: Summer Intern
Who Can Apply: 2L
Deadline Date: January 30, 2012

Employer: U.S. Attorney's Office—Middle District of FL
Job Title: 2012 Summer Law Intern
Who Can Apply: 1L, 2L
Deadline Date: January 31, 2012

Employer: Boren Fellowships
Job Title: Boren Fellowship
Who Can Apply: 1L, 2L, 3L
Deadline Date: January 31, 2012

Employer: Epstein Becker & Green, P.C.
Job Title: Health Law Writing Competition
Who Can Apply: 1L, 2L, 3L
Deadline Date: January 31, 2012

Employer: Colorado Attorney General
Job Title: Internship
Who Can Apply: 1L, 2L, 3L
Deadline Date: January 31, 2012

Employer: American Civil Liberties Union of Michigan
Job Title: Legal Intern
Who Can Apply: 1L, 2L
Deadline Date: January 31, 2012

Look Who's Coming To Campus

U.S. Navy JAGC, Newport, RI
Due to Career Services: January 25, 2012
Interview Date: February 3, 2012

Vermont Natural Resources Council, Montpelier, VT
Due to Career Services: January 23, 2012
Interview Date: February 6, 2012

Office of the Addison County State's Attorney, Middlebury, VT
Due to Career Services: January 30, 2012
Interview Date: February 15, 2012

Chittenden County Public Defender, Burlington, VT
Due to Career Services: February 1, 2012
Interview Date: February 17, 2012

Green MountainClub, Waterbury Center, VT
Due to Career Services: February 3, 2012
Interview Date: February 16, 2012

Bauer Gravel Farnham Nuovo & Parker, Burlington, VT
Due to Career Services: February 15, 2012
Interview Date: March 7, 2012

For full details about these on-campus interviews, please go to [Simplicity](#)

Job Spotlight

New Hampshire Supreme Court Discipline Office

Looking for 2Ls who will have completed Legal Profession course by summer 2012. Very well managed internship, providing the student with exposure to complete attorney discipline process from grievance evaluation through prosecution. Students will prepare interview questions, write evaluation reports to screening committee, draft charges, research ABA and other state sanctions and charges and the like. This unique internship will prepare the student well to understand the ethical obligations to which lawyers must adhere and will expose them to concepts of professional responsibility and liability.

For full description see [Simplicity](#).
Deadline to Career Services: January 25, 2012

Helpful Web Sites For Your Job Search

In addition to the many jobs posted on [Simplicity](#)—and new listings are added almost every day—here are some other sites and links you should check regularly:

- VLS is a member of the Intercollegiate Job Bank, an on-line job newsletter exchange with law schools nationwide. To access these job listings, go to: https://www.law2.byu.edu/Career_Services/jobbank/ (a link to this site is also available on our [Simplicity](#) home page). The username is jobbank; password: postings.

- We subscribe to Environmental Career Opportunities, which lists a range of environmental jobs. The site is password-protected and can be accessed by going to our [Simplicity](#) homepage where you will find the link and the password.

- Access the State-by-State Online Resources, under the Resources Section of the Career Services homepage – <http://www.vermontlaw.edu/Documents/career%20services/STATEXSTATE.pdf>

- For information on jobs with the federal government, see the guide located at <http://www.vermontlaw.edu/Documents/career%20services/FindingEntryLevelFedJob.pdf>

- Access the International Online Job Resources and Judicial Clerkship Resources under the [Resources](#) section of the Career Services homepage.

- The American Bar Association provides information on a range of topics, including job postings, at <http://www2.americanbar.org/careercenter/Pages/careercenter2.aspx>. In addition, there are articles on how to find a job—<http://www2.americanbar.org/careercenter/Pages/ArticlesResources.aspx>—and advice that is specific to this tough economy -<http://www2.americanbar.org/economicrecovery/default.aspx>.

- Follow us on Twitter @vermontlawjobs and join our facebook group at <http://www.facebook.com/#!/group.php?gid=295128751297> for up-to-date job postings, programs, information and articles.