

**Julien and Virginia Cornell Library
Vermont Law School
South Royalton, Vermont**

Library Policy on Responding to Prisoner Requests

From time to time, the Library receives requests from prisoners for copies of cases and other documents traditionally found in law libraries.

As a general rule, the Vermont Law School Library policy is to respond to the request by providing a list of participating law libraries as documented on the AALL Social Responsibilities Special Interest Section's **Law Libraries Serving Prisoners** web page: <http://www.aallnet.org/sis/srsis/lisp/>. The Julien and Virginia Cornell Library is not listed in this database. However, the Vermont Dept. of Libraries, Reference & Law Services and the Vermont Department of Corrections are both listed in the database as accepting requests from Vermont prisoners.

If we receive requests from prisoners outside Vermont, we can search the **Law Libraries Serving Prisoners** database and forward the relevant information for the state from which the prisoner is writing.

If time permits and the request is manageable, Public Services staff may respond to the request directly. Requests should be filled using free websites when possible. In consideration of our mission of law for the community and the world and also in the interest of efficiency, we will not charge for filling requests. When responding to requests, the library staff will respond as the "Vermont Law School Library" being mindful not to include any individual names, phone numbers, etc.

Adopted March 2009

(3/24/2009 – cl)