

February 7, 2011

Friend Us On facebook

Career Services has started to use facebook and Twitter to get out important job information and to stay in touch with students and recent graduates. All current students, but especially 3Ls, are encouraged to "friend" us and "follow" us to get job postings, details about career-related events, and articles and information about job searching.

"Friend" us at: <http://www.facebook.com/home.php#!/group.php?gid=295128751297>

And follow us on Twitter
[@vermontlawjobs](https://twitter.com/vermontlawjobs)

Top Honors For BLSA President

VLS's Kendra Brown was elected chair of the Northeast Region of the Black Law Students' Association (NEBLSA) at the organization's convention last month in Connecticut.

In addition, the VLS Chapter was awarded second place in the chapter of the year competition, just behind Harvard Law School's chapter.

The gathering attracted about 280 students and panelists from 33 law schools in New England, New York and New Jersey.

Kendra, co-president of VLS's BLSA chapter and a second-year student, was also coordinator of the convention.

3L Check List For February

Here are four things you should be focused on at this point in the year:

1. Meet with your career counselor to discuss revisions to your job-search plan
2. Network with two alumni in the field you hope to practice in - in person or by phone
3. Line up job interviews for spring break
4. Monitor Symplicity once a day

Career Strategies

How to Get Law Jobs in the Community and the World



Making the Most of Your Spring Break: 3 Things That Can Help Land a Job

By *Abby Armstrong*

With spring break about a month away, it's not too early to start thinking about how to best spend your time -- if you want to focus on a summer job or your first legal job after graduation.

Here are three things you should consider doing:

- Attend the exclusive VLS Job Fair in Washington, DC, on Monday, March 7, where more than a dozen employers will be interviewing 1Ls and 2Ls for summer internships.
- Attend the R.M. Cover Public Interest Law Retreat in Peterborough, NH, Friday to Sunday, March 4 to 6. The site is about 100 miles SE of campus.
- Set up informational interviews in the city or region where you hope to work after graduation. Career Services can help you line up contacts, and now's the time to start setting up appointments.

Here are more details on the Washington Job Fair:

VLS will charter a bus (free to students) that will leave campus at 8 a.m. on Sunday, March 6, arriving in Washington later in the afternoon. The same bus will bring you back to campus late on Monday, March 7, after a day of interviews in Washington. Or you can opt to extend your stay in the Nation's Capital and get back to South Royalton later on your own.

Deadlines to apply for interviews are critical. Check all the job postings now on Symplicity and in Career Notes. You will submit your materials to Career Services, and we will forward them to the employers who will decide which students they want to interview.

These are some of the employers who would like to interview VLS students



Dianne Kenney and Holly Groschner speak about proper interview and work attire.

for summer opportunities in Washington: the EPA Office of Strategic Environmental Management, World Wildlife Fund, National Regulatory Research Institute, Vermont Senator Bernie Sanders's Energy and Environment Committee, and New Hampshire Senator Jeanne Shaheen's staff.

Remember, these employers have signed up for the VLS Job Fair because they are interested in having VLS students join them for the summer.

The annual R.M. Cover Public Interest Law Retreat draws professors, practitioners and law students from across the eastern half of the US to talk about opportunities in public interest law. It's a great networking opportunity. For additional details, here's the link: <http://www.law.yale.edu/news/coverretreat11.htm>.

Bill Eubanks, a VLS alum now practicing at Meyer Glitzenstein & Crystal in Washington, has attended the conference

four times and gives this strong endorsement: "Because the retreat attracts speakers who are the leading attorneys in their respective fields, it is an unparalleled networking opportunity for law students to meet mentors, secure internships and even obtain post-graduate employment."

Informational interviews over the break can open lots of career opportunities for you. It's not easy to sit down with strangers to ask for advice, but we have found time after time that informational interviews are invaluable in a job search. Think of these as long-term investments, not something you're doing for an immediate return. You are not meeting with Attorney X to ask if his or her firm has a job. You are talking to her to ask specific questions about his or her practice and career path and to hear suggestions about steps you might take. Career Services can help coach you through this and suggest contacts.

Employers Who Want to Interview VLS Students

Here are just a few of the listings you'll find on [Simplicity](#) today. Pay attention to the deadlines. For full details—and the application requirements—please go to [Simplicity](#).

Employer: Natural Resource Law Group (Seattle, WA)

Job Title: 2011 Summer Volunteer Law Clerk

Who Can Apply: 1L, 2L

Deadline Date: February 9, 2011

Employer: U.S. Environmental Protection Agency, Region 6 (Dallas, TX)

Job Title: Summer Honors Intern

Who Can Apply: 2L, 3L

Deadline Date: February 10, 2011

Employer: American Bar Association NC Clean Water Management Trust Fund (North Carolina)

Job Title: Diversity Fellowships in Environmental Law

Who Can Apply: 1L, 2L

Deadline Date: February 11, 2011

Employer: Wisconsin Department of Justice, Division of Legal Services (Madison, WI)

Job Title: Law Clerk Program

Who Can Apply: 1L, 2L, 3L

Deadline Date: February 11, 2011

Employer: California Coastal Commission (San Francisco, CA)

Job Title: Law Clerk/Student Extern

Who Can Apply: 1L, 2L, 3L

Deadline Date: February 11, 2011

Employer: Manko, Gold, Katcher & Fox (Bala Cynwyd, PA)

Job Title: Summer Associate

Who Can Apply: 1L

Deadline Date: February 11, 2011

Employer: City of Chicago, Office of the Mayor (Chicago, IL)

Job Title: Summer Fellowship Program

Who Can Apply: 1L, MSEL, 2L

Deadline Date: February 11, 2011

D.C. Job Fair Interviews: March 7

World Wildlife Fund, Washington, DC
Deadline to Career Services: February 9, 2011

National Trust for Historic Preservation, Washington, DC
Deadline to Career Services: February 9, 2011

U.S. Senator Bernie Sanders, Washington, DC
Deadline to Career Services: February 10, 2011

The Center For Food Safety, Washington, DC
Deadline to Career Services: February 14, 2011

Senate Commission on Aging, Washington, DC
Deadline to Career Services: February 14, 2011

For full details about these interviews, please go to [Simplicity](#)

Simple Steps to Get You Started on Simplicity

The following steps will help you navigate Simplicity:

Step 1. LOG IN. To log on, type this link into your web browser: <https://law-vermont-csm.simplicity.com/students>. You will be asked for your **user name** and **password**. Your user name is your Vermont Law School email address, and your password has already been provided for you via email. If you've forgotten your password, contact Shelly Parker at sparker@vermontlaw.edu.

Step 2. CREATE YOUR PROFILE. Select the **Profile** tab at the top of the page. You will see the following tabs: *Personal Information, Academic Information, Privacy, Employment, Password/Preferences, and Activity Summary*. Red asterisks indicate required fields.

To move to the next section choose **Save Changes and Continue**. You will have the option of changing your default email address. If you change it, you will receive a confirmation email at your new address. You must reply to that email before you can log on to Simplicity again.

Academic Information. Make sure the 'Year in School' and 'Graduation Date' fields are accurate. Use the drop-down menus. You must choose one or more areas of law of

interest to you under the 'Practice Area' drop down menu. You can choose a maximum of four. *Privacy.* Click on this tab and choose **yes** to receive emails from Career Services. Choose **no** under the 'Promote my resume to Employers' field. We do not use this feature.

Employment. Click on this tab to add information about summer or academic-year positions you have held.

Password/Preferences. Use this tab to change your password. Select the **Save** button once you have made the change.

Step 3. VIEW JOB AND INTERNSHIP POSTINGS. Click on the **Job and Resume Collection** tab. Make sure that the **Jobs** tab in the lower menu is highlighted. Scroll down and all the most recent job and internship postings will be there for you to view. You can narrow the list by entering search criteria in the shaded box and clicking the **Search** button. You can also enter an organization name or city in the **Keywords** box. It is not recommended that you search by practice area.

For full details, see the Simplicity manual: http://www.vermontlaw.edu/Documents/career%20services/20100901_simplicityManual.pdf

Look Who's Coming To Campus

VPIRG, Burlington, VT
Deadline to Career Services: February 8, 2011
Interview Date: February 25

Toxic Actions Center, Montpelier, VT
Deadline to Career Services: February 8, 2011
Interview Date: February 21

USCIS, South Burlington, VT
Deadline to Career Services: February 16, 2011
Interview Date: March 2

Aaron Melville, Esq., St. Johnsbury, VT
Deadline to Career Services: March 21 2011
Interview Date: TBD

For full details about these on-campus interviews, please go to [Simplicity](#)